

REGULAR CITY COUNCIL MEETING

May 10, 2022, 7:00 p.m. at City Hall, 100 W Halsey St., Halsey, OR

**This hybrid meeting was also conducted as a teleconference, with external participation available via phone or video link.*

MEETING CALLED TO ORDER

Meeting called to order at 7:00 p.m.

ROLL CALL

Present: Mayor Jerry Lachenbruch, Councilor Jerry Gillson, Council President Ken Lorensen, Councilor Stacy Strauss, Councilor Randy McMillen

Absent: Councilor Michelle Isom, Councilor Christine Raven

Staff Present: City Administrator Hilary Norton, Assistant City Recorder Larissa Gangle

Guests: T. J. Gillson, Anne Sunday, Scott McDowell

Remote
Participants: Public Works Andy Ridinger

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Council Meeting Minutes – April 12, 2022

Motion: I move that the Governing Body of the City of Halsey approve the business items in the consent agenda as submitted.

Motion by: Councilor President Lorensen, Seconded by Councilor Strauss

Vote:

Ayes: Unanimous

Motion Carries

FINANCIAL REPORTS

Council reviewed the Financial Reports and Journal Entries for April 2022.

The April Financial Report includes approving check numbers 19665-19707 in the amount of \$30,528.38.

Motion: I move that the Governing Body of the City of Halsey approve the April 2022 Financial Reports and Journal Entries as submitted.

Motion by: Councilor Lachenbruch, Seconded by Council President Lorensen

Vote:

Ayes: Unanimous

Motion Carries

AGENDA ADJUSTMENTS

Administrator Norton requested to move Item J.3., Rural Economic Alliance (REAL) Intergovernmental Agreement Update, to delegations.

DELEGATIONS

Linn County Sheriff's Office—Sherriff Michelle Duncan

Sherriff Duncan presented the April report. Incidents reviewed included increased citations and traffic warnings, burglary of businesses in town that was result of a crime spree along I-5 corridor beginning in Millersburg down to Eugene/Springfield area. Sherriff Duncan also issued reminder to keep personal property and valuables out of unlocked vehicles.

Rural Economic Alliance (REAL) Intergovernmental Agreement Update

Council is asked to consider extending the Intergovernmental Agreement for the REAL project for another two years.

Questions raised over what Halsey will receive in benefits from this motion.

The City is asked to sign an extension of the IGA for a two-year period. During this time, the group will continue to make progress based on the original strategic plan, also intends to work on the next strategic plan as much of the work identified in this one will be completed in that time period.

Motion: I move that the City of Halsey continue to participate in the Rural Economic Alliance project and sign a two-year extension of the intergovernmental agreement.

Motion by: Councilor Strauss, Seconded by Council President Lorensen

Vote:

Ayes: Unanimous

Motion Carries

CITIZEN COMMENTS

There were no citizen comments.

OLD BUSINESS

There was no old business.

REPORTS TO COUNCIL

City Administration-Administrator Hilary Norton Siletz Tribal Charitable Contribution Fund Grant

The Halsey Library was awarded an STCCF Grant in the amount of \$2,000 to assist with the purchase and installation of a new heat pump at library.

RARE Application Update

Administrator Norton participated in a “screening” call with the director of the program on Thursday April 28th and Halsey was selected to host a RARE member. The City will provide a position description that will lead to interviews the week of June 20th. Administrator Norton asked if any members of council is available to participate.

Staff Innovations and Process Improvement Training

Both City Hall and the Library will be closed for an in-service day on Wednesday, May 18th to go to an offsite training in Innovation and Process Improvement. The training is being offered to the city at no charge. Notice of the closure will be posted on the website and in the newsletter.

Municipal Clerk Update

Hired new Municipal Clerk named Madison LaCoste. She is a Central Linn High School alumni with strong ties to the community.

Small Cities Meeting

The next quarterly Small Cities meeting will be in Harrisburg on Friday May 13th at 11 am. It will include a legislative update from League of Oregon Cities. Administrator Norton asked if any member of council is interested in participating.

Regards to Rural

Administrator Norton will be out of town at the Regards to Rural conference on May 20-21st. The conference and housing are paid for by Business Oregon as part of the ROI grant for the Rural Economic Alliance (REAL) project.

Elections 2022

The next General Election will be on Tuesday November 8th. Councilors Isom, Gillson, and Lorensen and Mayor Lachenbruch’s terms end on December 31, 2022. Elections packets will be available on June 1st.

Public Works-Lead Utility Worker Andy Ridinger

- Annual Reports- Two annual reports were drafted and submitted this month: the Chemical Inventory Report and the Cross Connection Report.
- Hopper mower tune-up/maintenance- The hopper mower got a complete tune up with 2 new tires

- Water Plant- There was a small infestation of mice at the water plant, they have since been cleaned up and the CL2 pump has been rebuilt
- I&I Study- A company came out to help with a camera to help with I&I study in the sewer collection system.
- Lift Station- Pump #2 needed a limit switch replaced. The City ended the discharge season with discharging 44 million gallons in 4 months getting the pond level down to 3'8"
- Mowing/Spraying- Due to the rain the mowing has gotten behind but with weather improving in the future staff will be able to get caught up. Spraying is caught up.

Library-Librarian Sara Cooper

- Introduction- Daily traffic is increasing. The Library served 108 patrons in April.
- Book Sale- Bookmobile sale was on May 7th. The Library made \$50
- Summer Reading Program- This year the theme for the Summer Reading Program is "Read Beyond the Beaten Path." The kick-off event will be on Saturday, June 25th with events each Saturday in July. Caesar the "No Drama Llama" will be visiting Halsey again this year.
- Local Art- Librarian Sara is hoping to reach out to local photographers/artists to display local art and photographs on a rotation to bring in more patrons to view local art.
- Fall 5K- A question was asked if the 5K race will happen again this year. Due to hiring in January we plan to host the 5K in the Fall.

NEW BUSINESS

GSI Report Well 69

The GSI Water Solutions report on the condition and options for Well 69.

It has been recommended to replace the well now rather than replace parts needing to be repaired.

Concerns were raised over contamination of repairing the well with chemicals required to replace/repair the well rather than replace the well as a whole.

Concerns also raised about the cost of replacing the well as a whole, but also raised about the well failing in the repair process and having to replace.

Administrator Norton has started researching infrastructure funding options in case there is state or federal funding we could access for a new well and potentially for replacing the older parts of the delivery system.

Council consensus was to proceed with planning to replace the well.

OLCC License Renewals

Council must approve or deny the renewal of OLCC liquor licenses by 7 Star Convenience Store and Julie's Halsey Tavern

Motion: I move that the Governing Body of the City of Halsey approve the liquor license Renewals for 7 Star Convenience and Julie's Halsey Tavern

Motion by: Councilor Gillson, Seconded by Councilor McMillen

Vote:

Ayes: Unanimous

Motion Carries

ORDINANCES & RESOLUTIONS

Mayor Lachenbruch requested Council's permission to read the Ordinances & Resolutions by title only.

ORDINANCE 2022-440 – An Ordinance Amending City of Halsey Municipal Code, Reversing and Repealing Chapter 7.05 Relating to Peddlers, and Replacing it with the Following Chapter 7.05

Council is asked to consider adopting a new Chapter 7.05 of the Municipal Code, relating to peddlers and solicitation

Motion: I move that the Governing Body of the City of Halsey adopt ORDINANCE 2022-440 – An Ordinance Amending City of Halsey Municipal Code, Reversing and Repealing Chapter 7.05 Relating to Peddlers, and Replacing it with the Following Chapter 7.05

Motion by: Councilor Gillson, Seconded by Councilor Lorenson

Vote:

Ayes: Unanimous

Motion Carries

RESOLUTION 2022-707 – A Resolution of the City of Halsey Proclaiming May 2022 as Mental Health Awareness Month

Council was asked to consider adopting a Resolution declaring May 2022 as Mental Health Awareness Month

Motion: I move that the Governing Body of the City of Halsey adopt RESOLUTION 2022-707 – A Resolution of the City of Halsey Proclaiming May 2022 as Mental Health Awareness Month

Motion by: Councilor Strauss, Seconded by Councilor McMillen

Vote:

Ayes: Unanimous

Motion Carries

RESOLUTION 2022-708 – A Resolution of the City of Halsey Appropriating Funds and Transferring \$10,000 From the Water Fund Operating Contingency to Water Fund – Materials and Services – Contracts/Professional Services

Council was asked to transfer \$10,000 from the Water Fund Operating Contingency to Water Fund – Materials and Services – Contracts/Professional Services to help pay for the GSI Water Solutions Assessment of Well 69

Motion: I move that the Governing Body of the City of Halsey adopt RESOLUTION 2022-708 – Appropriating Funds and Transferring \$10,000 From the Water Fund Operating Contingency to Water Fund – Materials and Services – Contracts/Professional Services

Motion by: Councilor Gillson, Seconded by Council President Lorensen

Vote:

Ayes: Unanimous

Motion Carries

ADJOURNMENT

Meeting adjourned at 8:23 p.m.

DRAFT

Municipal Clerk, Madison LaCoste

Mayor Jerry Lachenbruch