

**CITY OF HALSEY  
100 W. Halsey St.  
Halsey, OR 97348**

**BUDGET CALENDAR FOR FISCAL YEAR 2022-2023**

- 3/29/2022**  
**6:30 PM** Budget Committee Training & Orientation for new members
- 4/13/2022 Publish 1st Notice of Budget Committee Meeting (*Newspaper*)  
(5-30 Days Prior - Two Notices Required If Published in Newspaper only)  
Publish 1<sup>st</sup> Notice of Possible Uses of State Shared Revenue (*Newspaper*)  
(5-30 Days Prior - One Notice Required)
- 4/13/2022 Publish 2nd Notice of Budget Committee Meeting (*City Website*)  
(10- Days Prior - On City Website)
- 4/26/2022**  
**6:00 PM** **1st Budget Committee Meeting/ Possible Uses State Shared Revenue Hearing**  
1. Elect Budget Committee Chair  
2. Receive Budget and Hear Budget Message  
3. Possible Uses of State Shared Revenue  
4. Discussion of Budget FY 2022-23  
5. Public Hearings  
6. Approve Budget, Tax Rate and Proposed Tax Levy
- 5/10/2022**  
**6:00 PM** **2<sup>nd</sup> Budget Committee Meeting (if needed)**  
1. Discussion of Budget FY 2021-2022  
2. Approve Budget, Tax Rate and Proposed Tax Levy
- 6/1/2022 1. Publish Notice of Proposed State Shared Revenue Hearing (*Newspaper*)  
2. Publish Budget Notice (*Newspaper*)  
(5-30 Days Required if Published in Newspaper)
- 6/14/2022**  
**7:00 PM** **City Council Public Hearing on State Shared Revenue/Budget Hearing/  
City Council Adopt Budget**  
1. Proposed Uses of State Shared Revenue Funds  
2. Adopt Resolution Electing to Receive State Shared Revenue Funds  
3. Adopt Resolution Certifying the Eligibility for State Shared Revenues  
4. Budget Hearing (*Input from Citizens*)  
5. Resolution to Adopt Budget, Make Appropriations, Levy Tax & Categorize
- 6/30/2022 Deadline to Adopt Budget and Make Appropriations  
(*Must Be Adopted By This Date*)
- 6/30/2022 Deadline to Certify State Shared Revenue Hearings and Send a Copy of  
Resolution to the Department of Administrative Services, Operations Division  
(*Must Be Received by This Date*)
- 7/15/2022 Submit Levy & Appropriation Resolution and Deadline for Filing Budget  
with County Assessor and County Clerk  
(*Must Be Received by This Date*)