



RESOLUTION 2021-692

A RESOLUTION UPDATING CITY HALL OPERATING FEES, FEES IN CONNECTION WITH LAND USE PLANNING REQUESTS, WATER SERVICES, SEWER SERVICES, FACILITIES RESERVATION RATES AND REPEALING RESOLUTION 2020-684.

BE IT RESOLVED by the City Council of the City of Halsey, a municipal corporation of the State of Oregon, the schedule of fees are established as follows:

SECTION 1. The City of Halsey establishes the following schedule of Miscellaneous Fees and Licenses which are imposed outright for clerical/administrative services, materials, operation, maintenance, and equipment costs.

<u>TYPE</u>	<u>FEE</u>
Election Fee	\$10.00
Lien Search (Title companies)	\$10.00/search
Liquor License Application	\$25.00/application
Notary Fees as dictated by ORS 194.164	\$10.00/per document
NSF, Returned Checks	\$30.00/item
<i>Faxes</i>	
Incoming	\$ 0.25/page
Outgoing	\$ 0.25/page
<i>Photocopies</i>	
B&W Copies 8.5 x11	\$0.10/page
Color Copies 8.5x11	\$0.25/page
than 8.5x11	\$0.25/page
Copy of Council/Committee Minutes	\$1.00/set
Copy of City Charter	\$1.00/set
Copy of City Construction Standards	\$7.00/set
Copy of Comprehensive Plan	\$7.00/set
Copy of City Storm Drainage System Master Plan	\$30.00/set
Copy of City Water Master Plan	\$30.00/set
Copy of Development Code	\$25.00/set
Copy of Budget	No Fee

*many documents can be found for viewing or download free on the website. Staff can email electronic copies of some documents for free as well.

Public Records

Research fees for public records available under ORS 192.410 to 192.50, and Measure 37

Audio Recordings of Public Meetings	Free to download or email, cost of USB to provide on USB
City Attorney Research	Per Attorney’s Hourly Rate, plus costs
Staff Research	\$30.00/hour (1/2 hr minimum), plus costs

Electric Vehicle Charging Station

EV Charging	\$1.00 per hour
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Facilities Reservations (Rate charges are per day)

DEPOSIT REQUIRED

A \$30.00 deposit is required in addition to a rental fee. The deposit will be refunded upon verification that the facility is left clean and in the condition it was in when initially rented.

COMMUNITY CENTER ROOM

Regular	\$40.00
Halsey Resident	\$30.00

KITCHEN ONLY

Regular	\$40.00
Halsey Resident	\$30.00

COMMUNITY CNTR ROOM & KITCHEN

Regular	\$55.00
Halsey Resident	\$45.00

PARK PAVILLION

Regular	\$40.00
Halsey Resident	\$30.00

EDUCATIONAL/RECREATIONAL RATE

Educational programs may be scheduled with costs to be determined, based upon the type of class offered. If the facility is rented for a reoccurring weekly rental, a one-time deposit may be paid. The deposit in these cases will be refunded when the weekly rental ceases to exist providing the facility is left in the condition it was initially rented taking into consideration normal wear and tear.

Non-Profit Organizations may qualify for a discounted rate if they regularly serve the citizens of Halsey. Programs offered free to the public may also qualify for a discounted rate.

SECTION 2. The City of Halsey establishes the following schedule for Utility Service fees which are imposed outright for clerical/administrative services, materials, operation, maintenance, and equipment costs and are a requirement of federal funding guidelines.

<u>TYPE</u>	<u>FEE</u>
Labor	
Public Works	\$65.00/hr. (1 hr. minimum)
Scoop of Gravel Delivered	\$27.00
Abatement	\$100.00/hr. (1 hr. minimum)
Connection	
➤ <i>All Connection fees may be subject to additional project costs. Please refer to your permit for additional information.</i>	
Water Connection Permit-Residential	\$1,000.00/each residential unit
Water Connection Permit-Multiple Family	\$1,000.00/each apartment unit
Water Connection Permit-Commercial	\$ 900.00 (3 or fewer fixtures) \$1,100.00 (4 - 10 fixtures) \$1,300.00 (11 or more fixtures)
Sewer Connection Permit-Residential	\$1,500.00/each residential unit
Sewer Connection Permit-Multiple Family	\$1,500.00/each apartment unit
Sewer Connection Permit-Commercial	\$1,300.00 (3 or fewer fixtures) \$1,700.00 (4 - 10 fixtures) \$2,100.00 (11 or more fixtures)
Deposits	
Water/Sewer Deposits for Residential	\$81.00
Water/Sewer Deposits for Commercial	\$99.00
System Development Charges	
Water System Development Charge	\$48.94/WSFU
Sewer (Wastewater) System Development Charge	\$40.07/DFU
Stormwater System Development Charge	\$0.59/Square Foot of Impervious Surface
Misc. Charges	
Backflow Device Testing	\$20.00 annual fee October 1 st .
Expansion Tank	\$20.00
Blue Heron Storm Water Pump Station	\$6.00 per month per lot
Storm Water Drainage Utility Fee	\$1.00 per month per lot (Halsey)
After Hours Turn On or Shut Off fee	\$40.00
Expansion Tank	\$20.00

Water Service - Inside City Limits

Monthly Water Service -- Residential	\$44.00/each residential unit Allotment from 0-3000 gallons
For each 3001-7000 gallons above the minimum allotment per connection per month:	\$1.25 per 1,000 gal.
For each 7001-15000 gallons above the minimum allotment per connection per month:	\$1.75 per 1,000 gal.
For each 15000+ gallons above the minimum allotment per connection per month:	\$2.25 per 1,000 gal.
Monthly Water Service -- Commercial	\$44.00/each commercial unit minimum allotment of 4,000 gal.
For each 1,000 gallons above the minimum allotment per connection per month:	\$2.00 per 1,000 gal.

Monthly Sewer Service

Charge-Residential—Sewer Only	\$41.00/each residential unit
Charge-Residential	\$37.00/each residential unit Allotment from 0-3000 gallons
	\$41.00/each residential unit Allotment from 3001-7000 gallons
	\$46.00/each residential unit Allotment from 7001-15000 gallons
	\$51.00/each residential unit Allotment from 15000+ gallons

Sewer Service – Inside City Limits

Monthly Sewer Service	
Charge-Commercial	
One to Two Fixtures	\$37.00
Three Fixtures	\$41.00
Four Fixtures	\$45.00
Five Fixtures	\$49.00
Six Fixtures	\$51.00
Seven Fixtures	\$55.00

Eight Fixtures	\$57.00
Nine Fixtures	\$59.00
Ten Fixtures	\$61.00
Eleven Fixtures	\$63.00
Twelve Fixtures	\$65.00
Thirteen Fixtures	\$67.00
Fourteen Fixtures	\$69.00
Fifteen Fixtures	\$71.00
Thirty-nine Fixtures	\$119.00

Outside City Limits

City Services Outside City Limits: The water and sewer fee will be doubled for customers located outside the City but using City services.

Delinquent Accounts - Applicable to both Water and Sewer

- Bills will be mailed on the last day of the month.
- Payment is due on the 25th of the following month.
- Penalty Charge assessed if payment not received on or before the 5th of the month following the due date.

DELINQUENT CHARGES

\$ 5.00	Penalty Charge (per service)
\$ 15.00	24 Hour Notice
\$ 25.00	Shut-Off/Turn-On Fee

OTHER CHARGES

	Owner/Occupant Requested Turn-Off Fees
\$ 25.00	Voluntary Turn-Off Fee
\$ 25.00	Voluntary Turn-On Fee

The base rate will be prorated for partial months. Usage charges still apply.

COLLECTIONS

If a delinquent balance is submitted for collections, a fee of 25% of the balance will be added to cover collections costs.

SECTION 3. The City of Halsey establishes the following schedule for Land Use fees which are imposed outright for administrative/clerical services, materials, planning, engineering, legal and publication costs.

<u>TYPE</u>	<u>FEE</u>
Construction/Right of Way Permit Fee	\$25.00
Pre-Application Conference	\$200.00

TYPE

DEPOSIT

Code Interpretation	\$200.00 to be drawn on for costs incurred
Type I Applications	\$250.00 to be drawn on for costs incurred
Type II Applications	\$500.00 to be drawn on for costs incurred
Type III Applications	\$1,000.00 to be drawn on for costs incurred
Type IV Applications	\$1,500.00 to be drawn on for costs incurred
Street Vacation Deposit	\$1,000.00 to be drawn on for costs incurred
Measure 37 Filing Fees	\$1,000.00 to be drawn on for costs incurred

- *Any or all of the above land use fees shall be actual costs for Attorney, Planner, and Engineering, as well as actual costs for staff time, postage, notary, photocopies, publication, and any other costs incurred by the City. The developer/person(s) requesting the above land use shall make a deposit with the City to be drawn on for costs incurred. The City shall return any monies left over from the deposit within 60 days of finalizing the land use action. If there is money owed the City, the developer/person(s) requesting the land use action shall pay the City immediately upon receipt of a bill and prior to receiving any City services. Failure to pay fees as prescribed may result in building permits or other development permits being withheld.*

The City of Halsey has determined that the fees identified herein are not subject to section 11 or 11b, Article XI of the Oregon Constitution. Any petition challenging this determination shall be filed within 60 days after the action of the governing body approving this resolution pursuant to ORS 305.385.

The above fees ensure the continued provision of these services, and the fees provided for herein shall be effective July 1, 2021.

ADOPTED by the City Council this **11th** day of **May 2021**.

Jerry Lachenbruch, Mayor

ATTEST:

Hilary Norton, City Administrator